

FUNDAMENTALS OF OPERATIONAL PREPAREDNESS

OVERVIEW

The [UNDP Preparedness Learning Pathway](#) facilitates joint learning and knowledge exchange for and among decision-makers and practitioners by deploying the content of the [UNDP Preparedness Toolkit](#) and associated resources from UNDP and partners. The content and delivery methodology of modules are adapted to the learning context and needs. **Module 3. Fundamentals of Operational Preparedness** focuses on contingency planning, business continuity planning, information management, data analytics and communication for preparedness for response, as well as good practices in establishing and operating emergency operations structures.

KEY COMPONENTS

- Training programme
- Community of practice
- Mentoring
- Bespoke technical assistance
- Peer-to-peer knowledge exchange

CROSS-CUTTING THEMES



CONTENT

FOUNDATION BLOCK

Fundamentals of Operational Preparedness

- What Is Operational Preparedness?
- Key Principles for Operational Preparedness
- Enablers of Operational Preparedness
- What Is Contingency Planning?
- Contingency Plans and Approaches
- Business Continuity Planning
- The Emergency Operations Center
- Community-Based Preparedness
- Vulnerability and Capacity Assessment

BLOCK 1

Introduction to Operational Preparedness

- Introduction to Preparedness
- Principles for Effective Action
- Key Enablers
- Additional Examples

BLOCK 2

Contingency Planning

- Integrating Foresight and Anticipation in Analysis and Design
- Testing and Future-Proofing Plans

BLOCK 3

Business Continuity Planning

- Integrating Foresight into Business Impact Analysis
- Developing, Implementing and Validating Plans
- The Role of Businesses in Response and Recovery

BLOCK 4

Emergency Operations Center Management

- Technology for Emergency Operations Center Management
- Testing and Exercising Emergency Operations Center Procedures

BLOCK 5

Key Enablers of Operational Preparedness

- Interfacing Innovation and Technology for Data Collection and Analysis
- Inclusive Data Collection and Analysis
- Communication and Information Sharing

BLOCK 6

Community-Based Preparedness

- Key Principles
- Integrating Gender Equality Principles
- Financing

DELIVERY MODALITY: IMMERSIVE WORKSHOP

Core content from Module 3 is seamlessly integrated as part of an immersive in-person or online practice development experience, combining short presentation with simulation exercises or serious games, delivered by expert facilitators.

