



Embassy of Sweden
Bangkok



**Launch of Stockholm+50 Thailand National Consultations and
Roundtable Discussion on Gender Perspectives Towards a Healthy Planet for the Prosperity of All**

Date: Tuesday 5 April 2022 (13:30-17:00)

Zoom Meeting (English-Thai and Thai-English Interpretation)

Guidance for Speakers and Moderators

Virtual Platform

All the sessions are taking place in a Zoom Meeting room operated by staff provided by UNDP Thailand, with remote simultaneous translation live streaming to UNDP Thailand Facebook page at: <https://www.facebook.com/UNDPThailand>.

The roundtable sessions will last over three hours, consisting of three sessions. In each session, three speakers will make short presentations (up to 10 minutes each) at the beginning of the session to introduce and stimulate the discussion. This will be followed by a session discussion facilitated by a moderator (15-20 minutes).

Speakers

- Please register in advance for this meeting at:

https://undp.zoom.us/meeting/register/tZlocOivqjkiEtLBPfegXQng6iW9U6d-Ok_9

After registering, they will receive a confirmation email containing information about joining the meeting.

Or click the link below if you have registered:

Please click this URL to join.

<https://undp.zoom.us/j/86571742886?tk=8E0s2uFny8pB3vlpwKdzbWP0dzOx95hLyCDTyKHTAf8.DQMAAAAUKBP2phZOVm5ZaWZTS1NDLWRMWkzNI9QQ3ZnAAAAA&pwd=Yk9TR01ZaGVibElGc0h0blh1Q1d5UT09>

- Please enter your session at least five (5) minutes before its scheduled start.
- All sessions will be moderated.
- There will be technical support (provided by UNDP Thailand) present in all session catering for the technicalities (settings, letting people in, microphone and camera management, spotlighting the speakers, etc.). Speakers contact them via "Chat" (private conversation with the Host) during broadcasting.
- *We kindly encourage all speakers to share your views on the topics without using slides.*

If you do have slides, please keep them simple, succinct, and easy to understand. To ensure compatibility and help speed transitions between speakers, please share your slides with us by the end of Monday 4 April 2022 at: ampai.harakunarak@undp.org.

If you wish to have slide control, please use the "Share screen" function to display your presentation to the audience – click on the "Share screen" button on the Zoom control panel and select the file/window on your computer you would like to share via Zoom. To stop screen sharing, click the red "Stop Share" button at the top of the screen you are currently sharing.

- *Please keep the time limit of your speech/presentation to 10 minutes.*
- Following all speakers' talks, participants and the speakers will be invited to share their opinions on specific questions. The moderators will call on the Zoom attendees using the "Raise hand" function to share their answers/opinions directly. If time allows, the moderators will sort and read answers and opinions sent via the Chat function on Zoom and Livestream.

Moderators

- Please register in advance for this meeting at:

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<https://undp.zoom.us/j/86571742886?tk=8E0s2uFny8pB3vlpwKdzbWP0dzOx95hLyCDTyKHTAf8.DQMAAAAUKBp2phZOVm5ZaWZTS1NDLWRMWkzNI9QQ3ZnAAAAA&pwd=Yk9TR01ZaGVibElGc0h0blh1Q1d5UT09>

- Please enter the session you moderate during the preceding break.
- Note that there will be technical support (provided by UNDP Thailand) present in all session catering for the technicalities (settings, letting people in, microphone and camera management, spotlighting the speakers, etc.). Moderators contact them via "Chat" (private conversation with the Host) during broadcasting.
- The roundtable participants may request to give their opinions in two ways: 1) in writing via the Chat function (available throughout the sessions in the Zoom and Livestream control panels), and 2) using the "raise hand" function for direct response (a hand pictogram appears next to the participants name in the list of attendees on the Zoom).

Please check the Chat tab continuously and select the responses you wish to read to the audience.

When a participant "raises hand" and you wish to let her/him give the opinions directly, please invite the person to talk and ask the technical support for unmuting the person.

Zoom Virtual Background

The Speakers and the moderators are encouraged to use the virtual background prepared by the organizers – please download the following background from the file sent by email.



For instructions on how to apply customized background in Zoom, please follow the steps below:

- When in a meeting, click the little arrow next to the Camera icon in Zoom and select Choose virtual background
- Click the little + button on the right side
- Locate the PNG file that you have downloaded and apply
- Make sure the 'Mirror my video' option is not selected, otherwise the text on the background will be mirrored too.

For more information on the Stockholm+50 Thailand National Consultations and related activities, UNDP Thailand is on Facebook, Twitter, Instagram, and LinkedIn, or please send us an email at undp.thailand@undp.org as well as visit the Stockholm+50 websites at: <https://www.stockholm50.global/> or the SparkBlue channel: <https://www.sparkblue.org/stockholm50/consultation-thailand>.