


MY
SUGGESTION. AUTOMATION
OF THE PROCESS PROJECT,
THE AS IS OR IMPROVE THE AS
IS TO BE.

KENYATTA C MIRINDI -BUSINESS ANALYST,
DIGITAL BUSINESS ANALYST

DELIVERABLES

- ▶ Stakeholder Matrix and RACI chart: To identify relevant stakeholders, level of interest and involvement
- ▶ Feasibility Assessment: Analysis of UNDP, UNEP, STAKEHOLDERS solution to understand its capabilities, cost, limitations and explore other solutions
- ▶ Process flows: to analyze the 'As Is' process, and to articulate 'To Be' process
- ▶ prioritized Functional Requirements
- ▶ prioritized Nonfunctional requirements
- ▶ Training material: invest in its staff, train users, end users. Helping them understand how the very same technologies that can bring all partners in solving problems also be aware of risk, such as inequality...


STAKEHOLDERS IDENTIFICATION

- ▶ The first step is to create a stakeholders' matrix to identify the relevant stakeholders impacted and using the STAKEHOLDER POWER/INTEREST GRID to determine their level of interest and involvements UNDP has to put "inclusivity at the core of the Digital Strategy."
 - ▶ Also use the RACI matrix to determine who to be responsible, accountable, consulted and informed.
- 
- A decorative graphic consisting of several parallel white lines of varying lengths and orientations, located in the bottom right corner of the slide.

FEASIBILITY REPORT/SOLUTION OPTION

- ▶ Analysis of UNDP, UNEP, STAKEHOLDERS solution along with other options
 - ▶ Product's capabilities
 - ▶ Cost of implementation and maintenance
 - ▶ Pros and cons
 - ▶ Recommended solution options
- 


REQUIREMENT GATHERING

- ▶ Interview-to elicit requirements from the UNDP, UNEP, STAKEHOLDERS, Manager, SMEs, the Accountable Executive/Project Sponsor, the Software Company etc.
 - ▶ Internal and external Shadowing to see how stakeholders, the staff complete their tasks end to end.
 - ▶ Workshop-to gather both functional and non functional level requirements.
- 

REQUIREMENT BASELINED

- ▶ Facilitate requirement walkthrough sessions with relevant stakeholders
 - ▶ Requirement sign offs and Baselineing
 - ▶ End to end requirement documentation and management In JIRA
 - ▶ Agree MVP and sprint schedules
 - ▶ Facilitate grooming sessions with developers and testers. This will be part of internal work.
- 

SUPPORT TESTING AND IMPLEMENTATION ACTIVITIES

- ▶ Review test strategy and scripts
 - ▶ Support SIT and UAT
 - ▶ Support Live Proving
 - ▶ Support Go Live
 - ▶ Create training materials and train key users
- 

THANK YOU.

