SparkBlue
A USER’S GUIDE TO SPARKBLUE

Scan to join your Community
With a suite of tools and features, SparkBlue empowers UN Agencies to think out loud, learn from each other, connect, collaborate and co-create.

It drives inclusive and measurable engagements that empower collaborative learning, discussion, and collective intelligence.

It’s an effort for the UN community to jointly scale up our efforts to become more inclusive, incorporating a broader variety of voices and viewpoints in our work for the Decade of Action.
GETTING STARTED ON THE COMMUNITIES OF PRACTICE AND SPARKBLUE
HOW TO GET STARTED
Access SparkBlue

Website access:
Navigate to www.sparkblue.org

UNDP Intranet Access:
Click on the top menu bar

UNDP App Launcher:
Find the SparkBlue icon
HOW TO GET STARTED
Log in to SparkBlue

Log-in with your UNDP email:
The system will automatically recognize you once you type in your email and then click "Continue with UNDP login"
NAVIGATING THE HOMEPAGE (1)

- Click to Engage in the internal Communities of Practice
- Active Engagements (Internal/External) with key information and useful links
- Past engagements
- All you need to know about UNDP's KM Strategy
- Highlighted content
- Learn more about SparkBlue
NAVIGATING THE HOMEPAGE (2)

- Search
- Browse all events, resources, and groups
- Navigate to the CoPs
- Click anytime to come back to the homepage

Click for 100+ language options
Your Profile Menu
Your groups
Your notifications
Your message inbox

BUILD YOUR KNOWLEDGE NETWORKS
Share experience and insights to solve complex development challenges

Used by 33,000 development practitioners from across UN agencies, Nonprofits, IFIs and private sector

TRENDING IN THE COMMUNITY
There is no replacement or alternative to fresh water. Healthy natural ecosystems underpin the global water cycle that provides fresh water for all life and sustainable development. Join us to discuss how to collectively and creatively improve water security for all.
GET TO KNOW YOUR PROFILE

Setting up your profile is the first step to participating in the platform. This will add a personal element to the groups and events that you participate in and facilitate your communication with other community members.
Be sure to set your desired profile settings and manage tags you follow!

Manage tags and content you follow in "following" and "following tags"

Set your desired email notifications to receive them immediately, daily, weekly, or never

Manage your profile settings in "settings"
Be sure to set your desired profile settings and manage tags you follow!

SparkBlue has a translation feature to more than 100 languages. Click on Select your Language option available on the upper right corner of the page and select your preferred language.

You can select your time zone from your profile settings to view all events in your desired locale/time zone.
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JOIN COMMUNITIES, PARTICIPATE AND ENGAGE
New SparkBlue communities features for users...

1. **Simplified one-click join**
   The revamped community homepage showcases value at first glance and the onboarding is streamlined and straightforward.

2. **Improved navigation and feature options for communities on SparkBlue homepages**
   With a dynamic community showcasing and interactive pop-up, potential members are engaged.

3. **Automatic onboarding for new members**
   Automatically greet new members with information about your community, mailing lists, and Viva Engage.

4. **Manage community membership**
   You can add or remove users with a simple click.
SparkBlue

Top level actions for new community members...

Join communities in one click!
Browse existing CoP homepages and click "join" button. Click "follow" to join and to receive notifications and email updates when new actions and content related to this tag are posted.

Join a group or event
Join groups and Enroll in events in order to participate in the engagement and add your own comments (if allowed in the discussion, you can post anonymous comments).

Find new content to engage and explore!
Join groups and Enroll in events in order to participate in the engagement and add your own comments (if allowed in the discussion, you can post anonymous comments).

Activate others to join SparkBlue and the CoPs!
Let others know about this resource and the opportunity to collaborate with colleagues!
HOW TO FIND COMMUNITIES AND GROUPS

To browse all groups, simply click ‘Explore’ and then ‘Browse all groups’

From there, you can sort/filter them to get a sense of the types of interactions you are encouraged to join.

To find all CoPs use the main menu bar of the website. Go to the CoP Homepage to see more info on each

From there, you can sort/filter them to get a sense of the types of interactions you are encouraged to join.
HOW TO FIND RESOURCES AND CONTENT

Navigate to the "resource library"
sparkblue.org/search/resources

Search and filter by:

Topic type
Select an option
Resource (1642)
News and Updates (1008)
Publication (608)
Blog (263)
Community Snapshot

UNDP Region
Select an option
ABEC (83)
ARCEL (55)
REAS (97)
RFA (95)
RAE (81)

Thematic Area
Select an option
COVID-19 (176)
Snapshot (82)
Innovation (194)
Data and Analytics (239)
Integrated Policy (236)

Search by
Enter a keyword
Accessing and using Viva Engage on SparkBlue...

Viva Engage (previously known as Yammer) can be used by UNDP personnel for asking and responding to questions, amplifying your messages in the Viva Community spaces and obtaining peer assistance.

On SparkBlue, Viva is meant to be a reference point for the original groups that made up the communities of practice. Through an API integration, each group shows up on Sparkblue, and all comments are synced in real-time. A user can also post on Viva if they like and their comment will show on SparkBlue.

But keep in mind that users cannot join a Viva group from SparkBlue. It is recommended that facilitators link to the original Viva group in the details section of the SparkBlue Viva Group.